

APRIL - JUNE 2016



REVISED QUARTERLY PROCESS MONITORING REPORT IWMP - MEGHALAYA

Submitted to:



**Meghalaya State Watershed & Wasteland
Development Agency (MSWWDA),
Govt. of Meghalaya**

Office of the Director,
Soil and Water Conservation Department, Govt. Of Meghalaya,
Administrative Building, Lower Lachumiere,
Shillong, Meghalaya, Pin – 793001.
Website: megsoil.gov.in

Submitted by:



**North Eastern Development Finance Corporation
Limited (NEDFi)**

Registered Office: NEDFi House, G.S. Road, Dispur, Guwahati-781 006.
Phone: 0361 - 2222200 (30 Channels), Fax: 0361- 22377 33/34.

Shillong Branch Office: Cresens Buildings, 1st Florr, Opp. Main Secretariat,
M. G. Road, Shillong-793001, Meghalaya, Phone: 0364-2504814/2504815.

Website: www.nedfi.com

TABLE OF CONTENTS

INTRODUCTION.....	1
APPROACH & METHODOLOGY.....	2
BATCH-WISE PROJECTS COVERED DURING APRIL – JUNE’ 2016	3
HIGHLIGHT OF THE BATCH-III PROJECTS COVERED	4
PROCESS MONITORING OBSERVATIONS (BATCH-III PROJECTS).....	7
HIGHLIGHT OF THE BATCH-IV PROJECTS COVERED	37
PROCESS MONITORING OBSERVATIONS (BATCH-IV PROJECTS)	40
HIGHLIGHT OF THE BATCH-V PROJECTS COVERED	70
PROCESS MONITORING OBSERVATIONS (BATCH-V PROJECTS).....	75
CONCLUSION.....	132

INTRODUCTION:

The Department of Land Resources (DoLR), Govt. of India has been implementing Integrated Watershed Management Programme (IWMP) in India aiming at restoration of ecological balance by harnessing, conservation and development of natural resources especially in rainfed areas of the country.

The M&E system in place is expected to provide timely, reliable and relevant information to enhance project management capabilities and learnings. In this regard, concurrent process monitoring has been adopted to capture near real time information on the key project processes, quality of implementation, problems encountered, etc and reflect the same for decision-making / corrective measures. Some of the important processes to be monitored and the indicators are as follows;

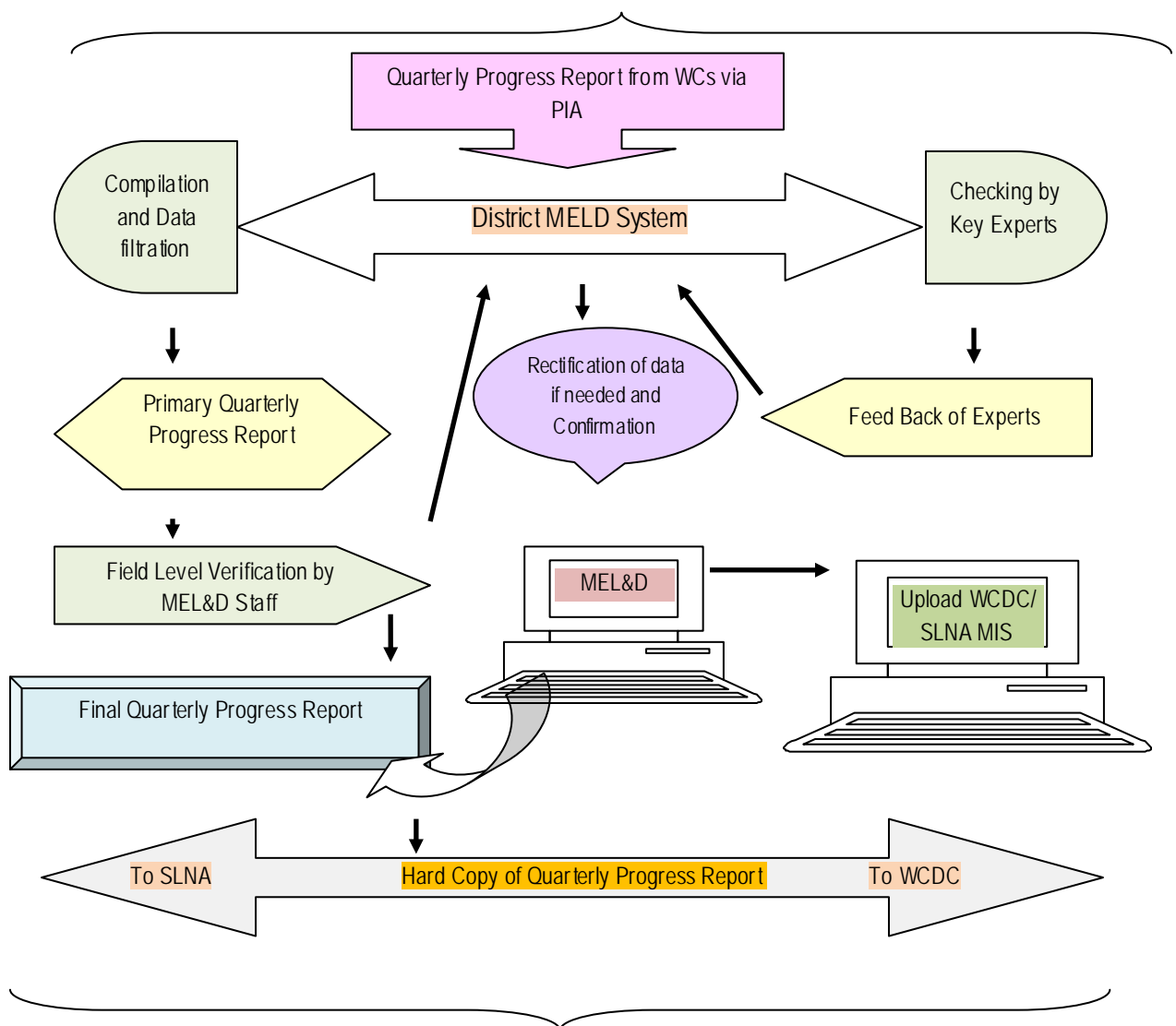
1. Entry Point Activity (EPA)
2. Sensitization and Awareness Programmes
3. CBO formation and functioning
4. DPR preparation
5. Action plan preparation
6. Capacity building activities at different levels
7. Flow of funds
8. Maintenance of registers at all levels as per guidelines/circulars.
9. Implementation of the project as per approved annual action plans.
10. Quality assessment of all components.
11. Monitoring of data collection of various scientific observations/recordings.
12. Functioning of WDT/ PIA (Watershed Development Team/ Project Implementation Agency)
13. Functioning of Executive Committee (EC)
14. Watershed Development Fund (WDF)
15. Institutional and financial sustainability of Community Based Organizations (CBOs)
16. Income Generating Activities (IGA) and Micro Enterprises.
17. Transparency (Community participation, Social auditing, wall writing, Publicity materials, display of information related to project implementation)
18. Gender equity (equity in terms of distribution of benefits and costs, gender issues)
19. Social inclusiveness
20. Any other indicators which may be required to improve the quality of implementation.

Meghalaya is one of the states in the country implementing the programme since 2009-10. North Eastern Development Finance Corporation Limited (NEDFi) has been engaged as MEL&D agency for the IWMP projects under Batch III, IV and V in Meghalaya.

APPROACH & METHODOLOGY:

Monitoring, Evaluation, Learning and Documentation (MEL&D) is an integral part of the Project management structure of Integrated Watershed Management Project (IWMP). To achieve the core objectives of IWMP, monitoring formats were developed following the Operational Manual. Operational Manual describes the operational strategies to be adopted in concurrent process monitoring activities. Accordingly, MEL&D agency has adopted the various strategic method mentioned in the Operational Manual to do Process Monitoring and to document the progress of the projects under IWMP in Meghalaya (Batch III, IV & V).

Critical Path of Activities concerning to Concurrent Process Monitoring has been schematically presented below -:



BATCH-WISE PROJECTS COVERED DURING APRIL – JUNE' 2016:

NEDFi has been carrying out concurrent process monitoring to capture near real time information on the key project processes, quality of implementation, problems encountered etc. These activities are monitored on random basis by physically visiting the sites and recording the status with all the details along with photograph as well as GPS coordinates at ground level. The observations are reported in Periodical Reports like this from time to time for the review and compliance.

During the period (April 2016-June 2016), following projects are covered under concurrent process monitoring exercise.

BATCH-III				
Name of the District	Name of the Project	Name of the Block	No. of Micro Watersheds	Total Project Cost (Rs. in Lakh)
East Khasi Hills	IWMP-XI	Mawphlang- Mawkynrew- Mawryngkneng	4 (Four)	450.00
	IWMP-XII	Shella- Bholaganj- Mawsynram.	2 (Two)	300.00
Ribhoi	IWMP-VII	Umling and Jirang	4 (Four)	375.00

BATCH-IV				
Name of the District	Name of the Project	Name of the Block	No. of Micro Watersheds	Total Project Cost (Rs. in Lakh)
East Khasi Hills	IWMP-XIII	Pynursla	2 (Two)	745.50
Ribhoi	IWMP-VIII	Umsning and Umling	4 (Four)	750.00
South West Khasi Hills	IWMP-III	Mawkyrwat	5 (Five)	877.50

BATCH-V				
Name of the District	Name of the Project	Name of the Block	No. of Micro Watersheds	Total Project Cost (Rs. in Lakh)
East Khasi Hills	IWMP-XIV	Mawryngkneng	3 (Three)	474.75
	IWMP-XV	Mawkynrew	3 (Three)	280.50
Ribhoi	IWMP-IX	Umling	5 (Five)	750.00
South West Khasi Hills	IWMP-IV	Ranikor	8 (Eight)	835.05
East Jaintia Hills	IWMP-I	Saipung	5 (Five)	324.00

HIGHLIGHT OF THE BATCH-III PROJECTS COVERED:

1) District: East Khasi Hills; Number of Project: 2 (Two) Nos.

Table: 1.1.

1.	Name of the Project	EKH-IWMP- XI (2011-12)
2.	Name of the Block/s	Mawphlang C&RD Block; Mawkynrew C&RD Block and Mawryngkne ng C&RD Block
3.	Name of Watershed/Micro Watershed (MWS) and Code	Wah Mawlum Sohskar MWS- 3B1C4a2j; Lower Umjar MWS- 3C1C2b4e and 3C1C2b4f; Upper Umjar MWS- 3C1C2b4h; and Wah Umdih MWS- 3C1C2a4e and 3C1C2a3f.
4.	Total Nos. of Villages Covered	22 (Twenty Two) Nos. of Villages.
5.	Total Geographical Area (Ha)	3940 Ha.
6.	Project Area Proposed for Treatment (Ha)	3000 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 450.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • 63% Households are under BPL Category, • Unscientific Cultivation Practices and • Deteriorating Ecological Balance in the Project area.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.
11.	Summary of Process Monitoring Observations during the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ <u>Under Watershed Works</u>, total number of structures completed are 56 numbers against the total project target of 128 nos. Quality of the structures (Water Harvesting Structure, Check Dam, Protection/Retaining Wall and Spring Tapped Chamber etc) is found to be satisfactory. ❖ <u>Under Agricultural Production</u>, activities covered referring the improved package of practices are Terrace Farming and Contour Farming. ❖ <u>Under Income Generating Activities</u>, total no. of beneficiaries covered is 206 numbers including 18 numbers of SHGs and 74 numbers of women beneficiaries. ❖ <u>Under Capacity Building</u>, number of trainings conducted till the monitoring visit is 29 numbers. ❖ <u>Under Convergence</u>, one Dugout cum Fishery Pond is synergised with Jalkhund Water Resource Scheme implemented in Mawphlang C&RD Block.

Table: 1.2.

1.	Name of the Project	EKH-IWMP- XII (2011-12)
2.	Name of the Block/s	Shella Bholaganj C&RD Block and Mawsynram C&RD Block
3.	Name of Watershed/Micro Watershed (MWS) and Code	Sonai MWS- 3C1B5b3e; Wah Mawblei- 3C1B5b3f and Phudwisdei MWS- 3C1B4a4j.
4.	Total Nos. of Villages Covered	10 (Ten) Nos. of Villages.
5.	Total Geographical Area (Ha)	3388 Ha.
6.	Project Area Proposed for Treatment (Ha)	2000 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 300.00 Lakhs.
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • 22.90% Households are under BPL Category, • Practice of Shifting Cultivation and • Acute Water Scarcity during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ Under Watershed Works, total number of structures completed is 93 numbers against the total project target of 205 nos. Quality of the structures (Water Harvesting Structure, Check Dam and Protection/Retaining Wall etc) is found to be satisfactory. ❖ Under Agricultural Production, no additional areas brought under cultivation due to steep slope areas around, which is not suitable for cultivation. ❖ Under Income Generating Activities, total no. of beneficiaries covered is 245 numbers including 9 numbers of SHGs and 45 numbers of women beneficiaries. ❖ Under Capacity Building, number of trainings conducted till the monitoring visit is 16 numbers. ❖ Under Financial Management, status of fund utilisation is found to be satisfactory.

2) District: **Ribhoi**; Number of Project: **1 (One)** No.

Table: 2.1.

1.	Name of the Project	RB-IWMP- VII (2011-12)
2.	Name of the Block/s	Umiling & Jirang C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Umkyrpiang-Umkaduh MWS- 3B2A2a3a, Umngei MWS- 3B2A1a3a, Umngoh MWS- 3B2A2a2g and Umsew MWS- 3B1C6IJ.
4.	Total Nos. of Villages Covered	12 (Twelve) Nos. of Villages.
5.	Total Geographical Area (Ha)	3749 Ha.
6.	Project Area Proposed for Treatment (Ha)	2500 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 375.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Burning Forest Area, • Indiscriminate Cutting of Trees and • Soil Erosion.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Nongpoh.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ <u>Under Watershed Works</u>, total number of structures completed is 60 numbers against the total project target of 136 nos. Quality of the structures (Water Harvesting Structure, Check Dam and Protection/Retaining Wall etc) is found to be satisfactory. ❖ <u>Under NRM Works</u>, status of beneficiary contribution is very poor. ❖ <u>Under Agricultural Production</u>, additional areas are brought under cultivation for cultivation of Vegetables, Oranges, Banana, Paddy and Broomsticks. ❖ <u>Under Income Generating Activities</u>, total no. of beneficiaries covered is 212 numbers including 15 numbers of SHGs and 42 numbers of women beneficiaries. ❖ <u>Under Capacity Building</u>, number of trainings conducted till the monitoring visit is 22 numbers. ❖ <u>Under Financial Management</u>, status of fund utilisation is found to be satisfactory.

PROCESS MONITORING OBSERVATIONS (BATCH-III PROJECTS)

Batch: III

Name of the Project: IWMP XI

District: East Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
I	Work Phase				
1.	Soil & Water Conservations				
1.1	No. of structures created <i>(Target-vis-à-vis achievement)</i>	Target: 128 Nos. Achievement: 56 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 56 nos. of structures.	--	<ul style="list-style-type: none"> • Since NRM related works are also carried out on community lands, rights over community lands should be clearly specified and documented. • Perspective plans should include maintenance of works already completed. 	PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure <i>(adherence to guidelines, layout, agency involved, quality control, measurement book etc.)</i>	Location is selected in consultation with community.	--		PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure <i>(reasons thereof).</i>	Minor change in locations based on appropriate feasibility.	--		PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.	--		PIA/WDT/WC UG/Community
1.6	Type and quality of structure <i>(Check dam, percolation tank, pond, adherence to guidelines, layout, agency involved, quality control, measurement book etc.)</i>	Type includes Water Harvesting Structure, Check Dam, Protection/Retaining Wall and Spring Tapped Chamber. Quality is Satisfactory.	--	PIA/WDT/WC UG/Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.7	Stone masonry works- <i>(adherence to guidelines, layout, agency involved, quality control, measurement book etc.)</i>	Stone Masonry Works covered are Retaining Wall and Field Bunding using loose boulders.	--		PIA/WDT/WC UG/Community
1.8	Area irrigated by source, ground water levels - bore well and open well, surface water-nallah, stream flows and drinking water status.	Practice of Irrigation by exploring the sources like Stream, Spring Tapped Chamber, Check Dam and Water Well etc are observed. Main source of drinking water is spring water.	--	<ul style="list-style-type: none"> • Display Sign Boards should be installed at the activity site for creating awareness among the community. 	PIA/WDT/WC UG/Community
1.9	Type of Tree Coverage, horticulture coverage and shifting cultivation.	Many types of trees and horticulture crops covered. Shifting Cultivation: Nil.	--		PIA/WDT/WC UG/Community
1.10	Level of Participation by WC/UG	Level of Participation by WC members is satisfactory.	--		PIA/WDT/WC UG/Community
1.11	Benefit realized <i>(by way of soil conservation, water conservation, increased irrigation water, cropping intensity, diversification, etc.)</i>	Yes.	--		PIA/WDT/WC UG/Community
1.12	Sharing of benefits by members of UGs <i>(water sharing etc.)</i>	Yes.	--		PIA/WDT/WC UG/Community
1.13	Status of beneficiaries contribution <i>(10 % or 5 % as the case may be).</i>	Contribution of 5% against cost of each NRM works is credited in the account of Watershed Development Fund (WDF).	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Yes.	--	<ul style="list-style-type: none"> The activities carried out or the impact at community level should be documented. 	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.		PIA/WDT/WC UG/Community
2.3	Crop diversification (<i>cash crops/ vegetables/ fruit crops etc.</i>)	High.	--		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Yes (Terrace Farming and Contour Farming).	--	<ul style="list-style-type: none"> New improved package of practices may be introduced. 	PIA/WDT/WC UG/Community
3.	Farm Production Support System				
3.1	No. & types of activities	Drip Irrigations- 13 Nos. Piggery- 2 Nos. Kitchen Gardening- 24 Nos. Fishery-2 Nos.	--	<ul style="list-style-type: none"> Capacity Building should be carried out on regular basis. Low cost new Technologies may be adopted from time to time. 	PIA/WDT/WC UG/Community
	❖ Capacity Building & Training	Awareness Generation Programme, Exposure Visit to ICAR and Training Programme.	--		PIA/WDT/WC UG/Community
3.2	No. & types of field demonstration for adoption of new technology & practices (<i>target-vis-à-vis achievement</i>)	Field demonstration related to agriculture, horticulture, organic farming and Bee-keeping.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.	Livestock				
4.1	Availability of Green fodder	Available.	--	<ul style="list-style-type: none"> • Availability of Health Camps for Livestock may be organised from time to time. 	PIA/WDT/WC SHG/Beneficiary
4.2	Type of livestock	Piggery, Poultry and Cattle Rearing.	--		PIA/WDT/WC SHG/Beneficiary
4.3	Quality of livestock (cross-bred, indigenous)	Piggery- Indigenous, Poultry- Indigenous and Cattle- Cross-bred.	--		PIA/WDT/WC SHG/Beneficiary
4.4	Milk production (<i>target-vis-à-vis achievement</i>)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Beneficiary
4.5	Animal health camps organized (<i>No., type, animals covered, disease treated, drug distribution</i>)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Beneficiary
4.6	Benefits realized (<i>by way increased milk, meat, egg production</i>)	Increase in Meat Production from Piggery and Poultry activities.	--	<ul style="list-style-type: none"> • Facilities and supplies may be arranged for better livestock management. 	PIA/WDT/WC SHG/Beneficiary
4.7	No. of Artificial Insemination (AI) centre created	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.8	No. of AI conducted	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.9	Benefits Realized (<i>no. of families covered, additional quality heifers born, additional milk production etc.</i>)	Nil.	--		PIA/WDT/WC SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.10	Meat Production (<i>target vis-a-vise achievement</i>)	Meat items from Piggery and Poultry activities are sold to local markets.	--		PIA/WDT/WC SHG/Beneficiary
4.11	Pasture and Fodder development (<i>target vis-a-vise achievement</i>)	Nil.	--		PIA/WDT/WC SHG/Beneficiary
4.12	Training & Capacity Building on livestock.	Awareness Programme, Training and Exposure Visits arranged.	--		PIA/WDT/WC SHG/Beneficiary
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.	--		PIA/WDT/WC SHG/Beneficiary
5.	Income Generating Activity (IGA) – Livelihood Enhancement				
5.1	Status of IGA Plan (<i>Target vis-a-vise achievement</i>)	IGA Plan is available.	--	<ul style="list-style-type: none"> • Compliance with IGA Plan may be improved. 	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (<i>Traditional, Natural Resource based, skill based, target vis-à-vis achievement</i>)	Piggery, Fishery, Poultry, Vegetable Cultivation, Tailoring and Carpentry etc.	--		PIA/WDT/WC/ SHG/Beneficiary
5.3	No. of persons covered	No. of Persons= 206 Nos.	--	<ul style="list-style-type: none"> • Women SHGs formed under Rural Livelihood Mission may be explored to achieve the target for SHG Formation. 	PIA/WDT/WC/ SHG/Beneficiary
5.4	Women covered	Women Covered= 74 Nos.	--		PIA/WDT/WC/ SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 18 Nos.	--		PIA/WDT/WC/ SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.6	No. of landless families covered	Nil.	All the community members possess land holding.	--	PIA/WDT/WC/SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (<i>unit cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Awareness Programme, Training and Exposure Visits arranged.	--	<ul style="list-style-type: none"> • More innovative income generating areas may be explored and encouraged. 	PIA/WDT/WC/SHG/Beneficiary
5.8	Backward & Forward Linkages – (<i>financial, marketing and other institutional support</i>)	Beneficiaries are linked with Exhibitions, Trade Fair, Mela etc.	--		PIA/WDT/WC/SHG/Beneficiary
5.9	Innovative IGAs	Basket Making = 2 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.10	Group IGAs	Group IGAs= 18 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.	--		PIA/WDT/WC/SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.	--		PIA/WDT/WC/SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.	--		<ul style="list-style-type: none"> • More sensitisation and awareness programme may be arranged to orient on loan repayment issues among the beneficiaries.
5.14	EDP and EAP	Nil.	--	PIA/WDT/WC/SHG/Beneficiary	
5.15	Status of repayment of loan/ fund	Poor.	--	PIA/WDT/WC/SHG/Beneficiary	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.	--	<ul style="list-style-type: none"> • Routine monitoring mechanism by community at WC level should be encouraged. • Regular monitoring will help in steering the projects towards its objectives and would support in decision making of the stakeholders. 	SLNA/WCDC/PIA/ WC/MEL&D Agencies
	➤ Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
	➤ Independent third party external agencies (state MEL&D agencies)	NEDFi is the State MEL&D Agency.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
	➤ Independent third party external agencies (national ME&L agency)	Mukesh & Associates is the National ME&L agency.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.5	Community MONITORING at WC level	Poor.	--	SLNA/WCDC/PIA/ WC/MEL&D Agencies	
6.7	Social Audit, if any	Poor.	• Social audit of IWMP activities may be carried out at least once in a year for every project.	PIA/WDT/WC/ Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.	Project Management				
7.1	Financial Management				
7.1.1	Procurement system as per guidelines.	Yes.	--	<ul style="list-style-type: none"> • WCDCs should release the funds to the WCs and PIAs within the prescribed time line as per operational guideline. • Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference. 	SLNA/WCDC/PIA/WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	--		SLNA/WCDC/PIA/WDT/WC
7.1.3	Financial progress of project activities.	Satisfactory.	--		SLNA/WCDC/PIA/WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	--		SLNA/WCDC/PIA/WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.	--		SLNA/WCDC/PIA/WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.	--		SLNA/WCDC/PIA/WDT/WC
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.	--	<ul style="list-style-type: none"> • Social audit Reports should be made available for general public. 	WCDC/PIA/WDT/WC/UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.	--		WCDC/PIA/WDT/WC/UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.	--		WCDC/PIA/WDT/WC/UG/SHG/Community
7.3	Capacity Building (CB) For All Levels				
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.	--	<ul style="list-style-type: none"> Capacity Building should lead to enhancement of capacities to conceptualise the implementation of IWMP and not just the capacity to execute specific tasks. Capacity Building effort should go beyond one-time training and should be sustained over a long term. Regular follow-up after the training programmes is desirable. 	PIA/WDT/WC/UG/SHG Community
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.	--		PIA/WDT/WC/UG/SHG Community
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.	--		PIA/WDT/WC/UG/SHG Community
7.3.4	No. of Trainings conducted (as per annual training plan)	29 Nos.	--		PIA/WDT/WC/UG/SHG Community
7.3.5	No. of Participants attended	Watershed Level- 400 Nos. (Approximately)	--		PIA/WDT/WC/UG/SHG Community
7.3.6	Level of Participation	Satisfactory.	--		PIA/WDT/WC/UG/SHG Community
7.3.7	Content and appropriateness of training	Satisfactory.	--		PIA/WDT/WC/UG/SHG Community
7.3.8	Quality of Trainers and Resource Persons	Satisfactory.	--		PIA/WDT/WC/UG/SHG Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
8	Convergence				
8.1	Status of Convergence Plan (<i>Prepared or not</i>)	Poor.	PIAs and WDTs should facilitate the implementation of important programmes through convergence of other departments.		WCDC/PIA/WDT/WC/L ine Departments
8.2	Details of Schemes / Activities converged (<i>As per plan</i>)	One Dug out cum Fishery Pond is implemented with the scheme namely Jalkhund Water Resource Scheme under Convergence.	--	Successful Convergence experiences may be widely shared and disseminated.	WCDC/PIA/WDT/WC/L ine Departments/ MEL&D

Batch: III

Name of the Project: IWMP XII

District: East Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stake holders Responsible
I	Work Phase				
1.	Soil & Water Conservations				
1.1	No. of structures created (Target-vis-à-vis achievement)	Target: 205 Nos. Achievement: 93 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 93 Nos. of structures.	--	<ul style="list-style-type: none"> • Since NRM related works are also carried out on community lands, rights over community lands should be clearly specified and documented. • Perspective plans should include maintenance of works already completed. 	PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Location is selected in consultation with community.	--		PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure (reasons thereof).	Minor change in location and size based on appropriate feasibility.	--		PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.	--		PIA/WDT/WC UG/Community
1.6	Type and quality of structure (Check dam, percolation tank, pond, (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Type includes Water Harvesting Structure, Check Dam and Protection/Retaining Wall using loose boulder. Quality is Satisfactory.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.7	Stone masonry works- (<i>adherence to guidelines, layout, agency involved, quality control, measurement book etc.</i>)	Stone Masonry Works covered are Retaining Wall, Gully Plugging and Rubble Masonry Works.	--		PIA/WDT/WC UG/Community
1.8	Area irrigated by source, ground water levels - bore well and open well, surface water-nallah, stream flows and drinking water status.	Practice of Irrigation by exploring the sources like Spring tapped from hills, rain water harvested, Check Dam and spring water etc are observed. Main source of drinking water is Spring Tapped Chamber.	--	<ul style="list-style-type: none"> • Display Sign Boards should be installed at the activity site for creating awareness among the community. 	PIA/WDT/WC UG/Community
1.9	Type of Tree Coverage, horticulture coverage and shifting cultivation.	Many types of trees and horticulture crops covered. Shifting Cultivation: Broomstick Cultivation in Phudwisdei MWS.	--		PIA/WDT/WC UG/Community
1.10	Level of Participation by WC/UG	Level of Participation by WC members is satisfactory.	--		PIA/WDT/WC UG/Community
1.11	Benefit realized (<i>by way of soil conservation, water conservation, increased irrigation water, cropping intensity, diversification, etc.</i>)	Yes.	--		PIA/WDT/WC UG/Community
1.12	Sharing of benefits by members of UGs (<i>water sharing etc.</i>)	Yes.	--	PIA/WDT/WC UG/Community	

Sl. No.	Processes / Activities	Situational Status		Reasons	Suggestions For Improvement	Stakeholders Responsible
1.13	Status of beneficiaries contribution (10% or 5% as the case may be).	Status of beneficiary contribution is Very Poor.		--		PIA/WDT/WC UG/Community
2.	Agriculture Production					
2.1	Additional area brought under cultivation	No.	Additional areas not covered except due to steep slope areas which are not suitable for cultivation.		<ul style="list-style-type: none"> The activities carried out or the impact at community level should be documented. 	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.			PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/vegetables/fruit crops etc.)	Yes. (Includes Bay leaf, Orange and Chilli Pepper).		--		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Nil.		--	<ul style="list-style-type: none"> New improved package of practices may be introduced. 	PIA/WDT/WC UG/Community
3.	Farm Production Support System					
3.1	No. & types of activities	Drip Irrigation, Water Tank, RCC Pond, Mulching, Distribution of Seeds, Carpentry Equipments and Fisher Fingerling for Fishery.		--	<ul style="list-style-type: none"> Capacity Building should be carried out on regular basis. Low cost new Technologies may be adopted from time to time. 	PIA/WDT/WC UG/Community
	❖ Capacity Building & Training	Awareness Generation Programme, Exposure Visit to ICAR and Training Programme.		--		PIA/WDT/WC UG/Community
3.2	No. & types of field demonstration for adoption of new technology & practices (target-vis-à-vis achievement)	Nil.		--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.	Livestock				
4.1	Availability of Green fodder	Available.	--	<ul style="list-style-type: none"> • Availability of Health Camps for Livestock may be organised from time to time. 	PIA/WDT/WC SHG/Community
4.2	Type of livestock	Piggery, Poultry, Bee-keeping, Goatery and Cattle Rearing.	--		PIA/WDT/WC SHG/Community
4.3	Quality of livestock (cross-bred, indigenous)	Piggery- Indigenous and Poultry- Indigenous	--		PIA/WDT/WC SHG/Community
4.4	Milk production (target-vis-à-vis achievement)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Community
4.5	Animal health camps organized (No., type, animals covered, disease treated, drug distribution)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Community
4.6	Benefits realized (by way increased milk, meat, egg production)	Increase in Meat Production from Piggery and Poultry activities.	--	<ul style="list-style-type: none"> • Facilities and supplies may be arranged for better livestock management. 	PIA/WDT/WC SHG/Community
4.7	No. of Artificial Insemination (AI) centre created	Nil.	--		PIA/WDT/WC SHG/Community
4.8	No. of AI conducted	Nil.	--		PIA/WDT/WC SHG/Community
4.9	Benefits Realized (no. of families covered, additional quality heifers born, additional milk production etc.)	Nil.	--		PIA/WDT/WC SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.10	Meat Production (<i>target vis-a-vise achievement</i>)	Meat items from Piggery and Poultry activities are sold to local markets.	--		PIA/WDT/WC SHG/Community
4.11	Pasture and Fodder development (<i>target vis-a-vise achievement</i>)	Nil.	--		PIA/WDT/WC SHG/Community
4.12	Training & Capacity Building on livestock.	Awareness Programme, Training and Exposure Visits arranged.	--		PIA/WDT/WC SHG/Community
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.	--		PIA/WDT/WC SHG/Community
5.	Income Generating Activity (IGA) – Livelihood Enhancement				
5.1	Status of IGA Plan (<i>Target vis-a-vise achievement</i>)	IGA Plan is not available.	--	<ul style="list-style-type: none"> IGA Plan may be developed. 	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (<i>Traditional, Natural Resource based, skill based, target vis-à-vis achievement</i>)	Piggery, Poultry, Handicraft, Basket Making, Agriculture Production and Carpentry etc.	--		PIA/WDT/WC/ SHG/Beneficiary
5.3	No. of persons covered	No. of Persons= 245 Nos.	--	<ul style="list-style-type: none"> Women SHGs formed under Rural Livelihood Mission may be explored to achieve the target for SHG Formation. 	PIA/WDT/WC/ SHG/Beneficiary
5.4	Women covered	Women Covered= 45 Nos.	--		PIA/WDT/WC/ SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 9 Nos.	--		PIA/WDT/WC/ SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.6	No. of landless families covered	Nil.	All the community members possess land holding.	--	PIA/WDT/WC/SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (<i>unit cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Awareness Programme, Training and Exposure Visits arranged.	--	<ul style="list-style-type: none"> • More innovative income generating areas may be explored and encouraged. 	PIA/WDT/WC/SHG/Beneficiary
5.8	Backward & Forward Linkages – (<i>financial, marketing and other institutional support</i>)	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.9	Innovative IGAs	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.10	Group IGAs	Group IGAs= 9 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.	--		PIA/WDT/WC/SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.	--		PIA/WDT/WC/SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.	--		PIA/WDT/WC/SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.14	EDP and EAP	Nil.	--	<ul style="list-style-type: none"> More sensitisation and awareness programme may be arranged to orient on loan repayment issues among the beneficiaries. 	PIA/WDT/WC/SHG/Beneficiary
5.15	Status of repayment of loan/fund	Poor.	--		PIA/WDT/WC/SHG/Beneficiary
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.	--	<ul style="list-style-type: none"> Routine monitoring mechanism by community at WC level should be encouraged. Regular monitoring will help in steering the projects towards its objectives and would support in decision making for the project actors. 	SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (state MEL&D agencies)	NEDFi is the State MEL&D Agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (national ME&L agency)	Mukesh & Associates is the National ME&L agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.	--	SLNA/WCDC/PIA/WC/MEL&D Agencies	
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.	--	SLNA/WCDC/PIA/WC/MEL&D Agencies	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.5	Community MONITORING at WC level	Poor.	--		SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.	<ul style="list-style-type: none"> Social audit of IWMP activities may be carried out once in a year for every project. 		PIA/WDT/WC/ Community
7.	Project Management				
7.1	Financial Management				
7.1.1	Procurement system as per guidelines.	Yes.	--	<ul style="list-style-type: none"> WCDCs shall release the funds to the WCs and PIAs within the prescribed time line as per operational guideline. Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference. 	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.3	Financial progress of project activities.	Satisfactory.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.	--		SLNA/WCDC/PIA/ WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.	--		SLNA/WCDC/PIA/ WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.	--	<ul style="list-style-type: none"> • Social audit Reports should be made available for general public. 	WCDC/PIA/WDT/WC/UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.	--		WCDC/PIA/WDT/WC/UG/SHG/Community
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.	--		WCDC/PIA/WDT/WC/UG/SHG/Community
7.3	Capacity Building (CB) For All Levels				
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.	--	<ul style="list-style-type: none"> • Capacity Building should lead to enhancement of capacities to conceptualise the implementation of IWMP and not just the capacity to execute specific tasks. • Capacity Building effort should go beyond one-time training and should be sustained over a long term. 	PIA/WDT/WC/UG/SHG/Community
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.	--		PIA/WDT/WC/UG/SHG/Community
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.	--		PIA/WDT/WC/UG/SHG/Community
7.3.4	No. of Trainings conducted (as per annual training plan)	16 Nos.	--		PIA/WDT/WC/UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 400 Nos. (Approximately)	--		PIA/WDT/WC/UG/SHG/Community
7.3.6	Level of Participation	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.3.7	Content and appropriateness of training	Satisfactory.	--	<ul style="list-style-type: none"> Regular follow-up after the training programmes is desirable. 	PIA/WDT/WC/UG/SHG/Community
7.3.8	Quality of Trainers and Resource Persons	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
8	Convergence				
8.1	Status of Convergence Plan (<i>Prepared or not</i>)	Poor.	PIAs and WDTs should facilitate the implementation of important programmes through convergence of other departments.		WCDC/PIA/WDT/WC/L ine Departments
8.2	Details of Schemes / Activities converged (<i>As per plan</i>)	Nil.	--	Case Studies on Convergence may be referred.	WCDC/PIA/WDT/WC/L ine Departments/ MEL&D

Batch: III

Name of the Project: IWMP VII

District: Ri-Bhoi

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
I	Work Phase				
1.	Soil & Water Conservations				
1.1	No. of structures created (Target-vis-à-vis achievement)	Target: 136 Nos. Achievement: 60 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 60 Nos. of structures.	--	<ul style="list-style-type: none"> • Since NRM related works are also carried out on community lands, rights over community lands should be clearly specified and documented. 	PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Location is selected in consultation with community.	--		PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure (reasons thereof).	Minor change in location and size based on appropriate feasibility.	--		PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.	--		PIA/WDT/WC UG/Community
1.6	Type and quality of structure (Check dam, percolation tank, pond, (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Type includes Water Harvesting Structure, Check Dam, C.C. Channel and Protection/Retaining Wall. Quality is Satisfactory.	--	<ul style="list-style-type: none"> • Perspective plans should include maintenance of works already completed. 	PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.7	Stone masonry works- <i>(adherence to guidelines, layout, agency involved, quality control, measurement book etc.)</i>	Stone Masonry Works covered are Retaining Wall, Field Bunding and Rubble Masonry Works.	--		PIA/WDT/WC UG/Community
1.8	Area irrigated by source, ground water levels - bore well and open well, surface water-nallah, stream flows and drinking water status.	Practice of Irrigation by exploring the sources like Open Spring, Rain water harvested in RCC Pond, Dug Out Ponds and CC Channel etc are observed. Main source of drinking water is Spring Tapped Chamber.	--	<ul style="list-style-type: none"> • Display Sign Boards should be installed at the activity site for creating awareness among the community. 	PIA/WDT/WC UG/Community
1.9	Type of Tree Coverage, horticulture coverage and shifting cultivation.	Many types of trees and horticulture crops covered. Shifting Cultivation: Vegetable, Paddy and Shifting Cultivation.	--		PIA/WDT/WC UG/Community
1.10	Level of Participation by WC/UG	Level of Participation by WC members is satisfactory.	--		PIA/WDT/WC UG/Community
1.11	Benefit realized <i>(by way of soil conservation, water conservation, increased irrigation water, cropping intensity, diversification, etc.)</i>	Yes.	--		PIA/WDT/WC UG/Community
1.12	Sharing of benefits by members of UGs <i>(water sharing etc.)</i>	Yes.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.13	Status of beneficiaries contribution (10% or 5% as the case may be).	Status of beneficiary contribution is Very Poor.	--		PIA/WDT/WC UG/Community
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Additional areas are covered for cultivation of Vegetables, Banana, Paddy and Broomsticks.	--	--	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.	<ul style="list-style-type: none"> The activities carried out or the impact at community level should be documented. 	PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/vegetables/ fruit crops etc.)	Yes. (Includes Fruits, Vegetables and other Cash Crops).	--		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Nil.	--		<ul style="list-style-type: none"> New improved package of practices may be introduced.
3.	Farm Production Support System				
3.1	No. & types of activities	Drip Irrigation, Distribution of Seeds, Tailoring, Apiculture, Mulching and Kitchen Gardening etc.	--	<ul style="list-style-type: none"> Capacity Building should be carried out on regular basis. Low cost new Technologies may be adopted from time to time. 	PIA/WDT/WC UG/Community
	❖ Capacity Building & Training	Awareness Generation Programme, Exposure Visit to ICAR, RRTC and Training Programme.	--		PIA/WDT/WC UG/Community
3.2	No. & types of field demonstration for adoption of new technology & practices (target-vis-à-vis achievement)	Nil.	--		PIA/WDT/WC UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.	Livestock				
4.1	Availability of Green fodder	Available.	--	<ul style="list-style-type: none"> • Availability of Health Camps for Livestock may be organised from time to time. 	PIA/WDT/WC SHG/Community
4.2	Type of livestock	Piggery, Poultry and Cattle Rearing.	--		PIA/WDT/WC SHG/Community
4.3	Quality of livestock (cross-bred, indigenous)	Piggery- Indigenous Poultry- Indigenous and Cattle- Cross-bred	--		PIA/WDT/WC SHG/Community
4.4	Milk production (<i>target-vis-à-vis achievement</i>)	Carried out individually.	Target for Milk production is not available.		PIA/WDT/WC SHG/Community
4.5	Animal health camps organized (<i>No., type, animals covered, disease treated, drug distribution</i>)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Community
4.6	Benefits realized (<i>by way increased milk, meat, egg production</i>)	Increase in Meat Production from Piggery and Poultry activities.	--	<ul style="list-style-type: none"> • Facilities and supplies may be arranged for better livestock management. 	PIA/WDT/WC SHG/Community
4.7	No. of Artificial Insemination (AI) centre created	Nil.	--		PIA/WDT/WC SHG/Community
4.8	No. of AI conducted	Nil.	--		PIA/WDT/WC SHG/Community
4.9	Benefits Realized (<i>no. of families covered, additional quality heifers born, additional milk production etc.</i>)	Nil.	--		PIA/WDT/WC SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.10	Meat Production (<i>target vis-a-vise achievement</i>)	Meat items from Piggery and Poultry activities are sold to local markets.	--		PIA/WDT/WC SHG/Community
4.11	Pasture and Fodder development (<i>target vis-a-vise achievement</i>)	Nil.	--		PIA/WDT/WC SHG/Community
4.12	Training & Capacity Building on livestock.	Awareness Programme, Training and Exposure Visits arranged.	--		PIA/WDT/WC SHG/Community
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.	--		PIA/WDT/WC SHG/Community
5.	Income Generating Activity (IGA) – Livelihood Enhancement				
5.1	Status of IGA Plan (<i>Target vis-a-vise achievement</i>)	IGA Plan is not available.	--	<ul style="list-style-type: none"> IGA Plan may be developed. 	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (<i>Traditional, Natural Resource based, skill based, target vis-à-vis achievement</i>)	Piggery, Poultry, Tailoring, Cultivation of Banana, Pineapple, Ginger and Apiculture etc.	--		PIA/WDT/WC/ SHG/Beneficiary
5.3	No. of persons covered	No. of Persons= 212 Nos.	--	<ul style="list-style-type: none"> Women SHGs formed under Rural Livelihood Mission may be explored to achieve the target for SHG Formation. 	PIA/WDT/WC/ SHG/Beneficiary
5.4	Women covered	Women Covered= 42 Nos.	--		PIA/WDT/WC/ SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 15 Nos.	--		PIA/WDT/WC/ SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.6	No. of landless families covered	Nil.	All the community members possess land holding.	--	PIA/WDT/WC/SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (<i>unit cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Awareness Programme, Training and Exposure Visits arranged.	--	<ul style="list-style-type: none"> • More innovative income generating areas may be explored and encouraged. 	PIA/WDT/WC/SHG/Beneficiary
5.8	Backward & Forward Linkages – (<i>financial, marketing and other institutional support</i>)	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.9	Innovative IGAs	Nil.	--		PIA/WDT/WC/SHG/Beneficiary
5.10	Group IGAs	Group IGAs= 15 Nos.	--		PIA/WDT/WC/SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.	--		PIA/WDT/WC/SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.	--		PIA/WDT/WC/SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.	--		PIA/WDT/WC/SHG/Beneficiary

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.14	EDP and EAP	Nil.	--	<ul style="list-style-type: none"> • More sensitisation and awareness programme may be arranged to orient on loan repayment issues among the beneficiaries. 	PIA/WDT/WC/SHG/Beneficiary
5.15	Status of repayment of loan/fund	Poor.	--		PIA/WDT/WC/SHG/Beneficiary
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.	--	<ul style="list-style-type: none"> • Routine monitoring mechanism by community at WC level should be encouraged. • Regular monitoring will help in steering the projects towards its objectives and would support in decision making for the project actors. 	SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (state MEL&D agencies)	NEDFi is the State MEL&D Agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
	➤ Independent third party external agencies (national ME&L agency)	Mukesh & Associates is the National ME&L agency.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.	--	SLNA/WCDC/PIA/WC/MEL&D Agencies	
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.	--	SLNA/WCDC/PIA/WC/MEL&D Agencies	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.5	Community MONITORING at WC level	Poor.	--		SLNA/WCDC/PIA/WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.	• Social audit of IWMP activities may be carried out once in a year for every project.		PIA/WDT/WC/Community
7.	Project Management				
7.1	Financial Management				
7.1.1	Procurement system as per guidelines.	Yes.	--	<ul style="list-style-type: none"> • WCDCs shall release the funds to the WCs and PIAs within the prescribed time line as per operational guideline. • Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference. 	SLNA/WCDC/PIA/WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	--		SLNA/WCDC/PIA/WDT/WC
7.1.3	Financial progress of project activities.	Satisfactory.	--		SLNA/WCDC/PIA/WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	--		SLNA/WCDC/PIA/WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.	--		SLNA/WCDC/PIA/WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.	--		SLNA/WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.	--	<ul style="list-style-type: none"> • Social audit Reports should be made available for general public. 	WCDC/PIA/WDT/WC/UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display System is poor.	--		WCDC/PIA/WDT/WC/UG/SHG/Community
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.	--		WCDC/PIA/WDT/WC/UG/SHG/Community
7.3	Capacity Building (CB) For All Levels				
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.	--	<ul style="list-style-type: none"> • Capacity Building should lead to enhancement of capacities to conceptualise the implementation of IWMP and not just the capacity to execute specific tasks. 	PIA/WDT/WC/UG/SHG/Community
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.	--		PIA/WDT/WC/UG/SHG/Community
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.	--		PIA/WDT/WC/UG/SHG/Community
7.3.4	No. of Trainings conducted (as per annual training plan)	22 Nos.	--		PIA/WDT/WC/UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 380 Nos. (Approximately)	--		PIA/WDT/WC/UG/SHG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.3.6	Level of Participation	Satisfactory.	--	<ul style="list-style-type: none"> Capacity Building effort should go beyond one-time training and should be sustained over a long term. Regular follow-up after the training programmes is desirable. 	PIA/WDT/WC/UG/SHG/Community
7.3.7	Content and appropriateness of training	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
7.3.8	Quality of Trainers and Resource Persons	Satisfactory.	--		PIA/WDT/WC/UG/SHG/Community
8	Convergence				
8.1	Status of Convergence Plan (<i>Prepared or not</i>)	Poor.	PIAs and WDTs should facilitate the implementation of important programmes through convergence of other departments.		WCDC/PIA/WDT/WC/Line Departments
8.2	Details of Schemes / Activities converged (<i>As per plan</i>)	Nil.	--	Case Studies on Convergence may be referred.	WCDC/PIA/WDT/WC/Line Departments/MEL&D

HIGHLIGHT OF THE BATCH-IV PROJECTS COVERED:

1) District: **East Khasi Hills**; Number of Project: **1 (One) No.**

Table: 1.1.

1.	Name of the Project	EKH-IWMP- XIII (2012-13)
2.	Name of the Block/s	Pynursla C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Wah Rymben MWS and Umkrem MWS. MWS Codes: 3C1B5i3a, 3C1B5i3b, 3C1B5i3d, 3C1C2a1a, 3C1C2a1b and 3C1C2a1c.
4.	Total Nos. of Villages Covered	15 (Fifteen) Nos. of Villages.
5.	Total Geographical Area (Ha)	5280 Ha.
6.	Project Area Proposed for Treatment (Ha)	4970 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 745.50 Lakhs.
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Soil erosion during monsoon season, • Unscientific Cultivation Practices and • Poor Socio-economic condition of the people.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There are 3 (Three) numbers of WDTs involved in the Project. ❖ The total number of EPA's completed are 10 numbers achieving 100% of the target. Major EPA's in the project area are RCC Dam. ❖ The number of SHGs assisted till date in the project area is 9 nos. out of which number of women SHG are 4 numbers. Average size of the members is 10 per SHG. ❖ There are 24 numbers of UGs and average size of the members is 7 per UG. ❖ Watershed Committee has been formed and registered. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman (Wah Rymben) : Shri Runninstar Myllemngap Secretary (Wah Rymben) : Shri Edion Khonglaban. Chairman (Wah Umkrem) : Shri Silvanus Ryngksai. Secretary (Wah Umkrem) : Shri Superman Khongnoh.

2) District: **Ribhoi**; Number of Project: **1 (One) No.**

Table: 2.1.

1.	Name of the Project	RB-IWMP- VIII (2012-13)
2.	Name of the Block/s	Umling & Umsning C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Umshaki MWS- 3B2A4b1f, Ummyrsiang MWS- 3B2A4b1e, Umtyrli- Rangdon MWS- 3B2A2a3h and Umtham-Umkhlen MWS- 3B2A4b1c.
4.	Total Nos. of Villages Covered	15 (Fifteen) Nos. of Villages.
5.	Total Geographical Area (Ha)	5819 Ha.
6.	Project Area Proposed for Treatment (Ha)	5000 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 750.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Burning Forest Area, • Indiscriminate Cutting of Trees and • Soil Erosion.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Nongpoh.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There are 3 (Three) numbers of WDTs involved in the Project. ❖ The total number of EPA's completed are 36 numbers achieving 100% of the target. Major EPA's in the project area are RCC Water Tank. ❖ The number of SHGs assisted till date in the project area is 17 nos. Average size of the members is 10 per SHG. ❖ There are 30 numbers of UGs in the project area. There are 7 numbers of members who are also member of WC. ❖ Watershed Committee has been formed but registration process in on progress. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman (Umtyrli- Rongkon) : Shri B. Rongpeit. Secretary (Umtyrli- Rongkon) : Shri K. Timung. Chairman (Umshaki) : Shri Rojis Mangu. Secretary (Umshaki) : Shri Shanskhem Lumphuid. Chairman (Ummyrsiang) : Shri Dominion Mallai. Secretary (Umshaki) : Shri D. R. Mawphniang.

3) District: **South West Khasi Hills**; Number of Project: **1 (One) No.**

Table: 3.1.

1.	Name of the Project	SWKH-IWMP- III (2012-13)
2.	Name of the Block/s	Mawkyrwat C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Umit- Umsohphlang Watershed. MWS Codes: 3C1B4a4a, 3C1B4a4b, 3C1B4a4e, 3C1B4a4j and 3C1B4a4k.
4.	Total Nos. of Villages Covered	18 (Eighteen) Nos. of Villages.
5.	Total Geographical Area (Ha)	6116 Ha.
6.	Project Area Proposed for Treatment (Ha)	5850 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 877.50 Lakhs.
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Very Poor Communication Facility, • Inadequate Primary Infrastructure and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Mawkyrwat.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There is only 1 (One) WDT involved in the Project. ❖ The total number of EPA's completed are 27 numbers achieving 100% of the target. Major EPA's in the project area are Footpath. ❖ The number of SHGs assisted till date in the project area is 13 nos. out of which number of women SHG are 5 numbers. Average size of the members is 10 per SHG. ❖ There are 10 numbers of UGs in the project area. There are 20 numbers of members who are also member of WC. ❖ Watershed Committee has been formed and registered. ❖ The Name of the WC Chairman/Secretary appointed are as follows: Chairman: Shri R. Shylla. Secretary: Shri S. Shangdiar.

PROCESS MONITORING OBSERVATIONS (BATCH-IV PROJECTS)

Batch: IV

Name of the Project: IWMP-XIII

District: East Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
I. Preparatory Phase					
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	--	--		SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.3	Experience	WDTs engaged are experienced.	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – <i>As per Training Plan</i>				
2.1	Project Orientation	Good.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Good.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Distribution of IWMP Printed Notepads to all the community members those participate in training programs.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.2	Attendance/ Participation in the events	Average.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.3	Women Participation	Good	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 10 Nos. Achievement = 10 Nos.	--	<ul style="list-style-type: none"> • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	RCC Dam	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/ WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= Achievement = 9 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	No. of Women SHG = 4 Nos.	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	SHG Trainings held: Training on Sustainability and Livestock Management.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Average.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.10	Status of Inter-loaning (frequency of inter-loaning, no. of loans etc.)	Maximum Amount for Inter-loaning = Rs. 500/-	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grade is awarded based on fulfillment of prescribed indicators.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (By outside agency or by PIA etc.)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (By outside agency or by PIA etc.)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Bay Leaf Processing Betel Nut Soaking and Vermi-compost.	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)	Funding through NGOs.	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Satisfactory.	--		PIA/WDT/WC/SHG
5.1.19	Others (Specify)	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à-vis achievement)	Achievement= 24 Nos.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	7 Nos.	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	100% ST	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.5	Number of UG Members who are also members of WC	26 Nos.	--	<ul style="list-style-type: none"> Under this project, all the EPAs are handed to UGs. PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	Satisfactory.	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Training Programme on Community Mobilization arranged.	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	Satisfactory.	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Contribution process is on progress.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	Satisfactory.	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	A)10/04/2013 B) 10/04/2013	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	A) 19 Nos. B) 27 Nos.	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	A) 5 Nos. B) 5 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	A)10/05/2016 B) 10/05/2016	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Very Good.	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Very Good.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: A. Mr. R. Mylliemngap B. Mr. S. Ryngksai Secretary: A. Mr. E Khonglaban B. Mr. Superman K.	--		WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Trainings arranged; 1. Community Mobilisation, 2. Conflict Resolution, 3. Record Keeping and 4. Accounting	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	Monthly.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.13	Status of Record Keeping (<i>cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.</i>)	Essential Records are maintained.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Very Good.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Very Good.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	Process for WDF is in process.	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--	WCDC/PIA/WDT/WC	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--		WCDC/PIA/WDT/WC
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		WCDC/PIA/WDT/WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--	WCDC/PIA/WDT/WC/ Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/WC/ Community
6.13	Properly documented and its availability	--	--		WCDC/PIA/WDT/WC/ Community
6.14	Annual Action Plan	Developed but may be improved further.	--		WCDC/PIA/WDT/WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/WC/ Community

Batch: IV

Name of the Project: IWMP-VIII

District: Ri Bhoi

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
II. Preparatory Phase					
1. Institutional Arrangement					
1.1 PIA (To be filled in at PIA level)					
1.1.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	--	--		SLNA/WCDC/PIA
1.2 WDT (To be filled in at WDT level)					
1.2.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	WDTs engaged are experienced.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – As per Training Plan				
2.1	Project Orientation	Good.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Carried out village level meetings.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.2	Attendance/ Participation in the events	Satisfactory.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 10 Nos. Achievement = 10 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	RCC Dam.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/ WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= -- Achievement = 17 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	--	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	SHG Trainings held: Training on Sustainability and Livestock Management.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--	<ul style="list-style-type: none"> Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> Weekly Meeting, Weekly Savings, Internal Lending, Regular Repayment and Healthy Book Keeping. 	PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Contribution of Rs. 20/- is made by members of SHGs.	--		PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning	--	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	<i>(frequency of inter-loaning, no. of loans etc.)</i>				
5.1.11	Status of First Grading <i>(to be eligible first level of revolving fund)</i>	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency <i>(By outside agency or by PIA etc.)</i>	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading <i>(to be eligible livelihood fund)</i>	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency <i>(By outside agency or by PIA etc.)</i>	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Weaving & Handloom, Candle Making and Ginger Cultivation.	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding <i>(Bank Linkage, Own Source etc.)</i>	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Poor.	--		PIA/WDT/WC/SHG
5.1.19	Others <i>(Specify)</i>	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs <i>(target vis-à-vis achievement)</i>	--	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	7 Nos.	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	100% ST	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.2.5	Number of UG Members who are also members of WC	--	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	--	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	A) 26/02/2012 B) 26/02/2012 C) 26/02/2012	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	A) 21 Nos. B) 19 Nos. C) 20 Nos.	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	A) 8 Nos. B) 6 Nos.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
		C) 5 Nos.			
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration is in process.	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Average.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Average.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: A. Mr. B. Rongpeit B. Mr. R Mangu C. Mr. D Mallai Secretary: A. Mr. K. Timung B. Mr. S. Lumpheid C. Mr. D. R. Mawphniang	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Trainings arranged; 1. Community Mobilisation, 2. Conflict Resolution, 3. Record Keeping and 4. Accounting	--	<ul style="list-style-type: none"> The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.10	Status of Functioning of Office	Satisfactory.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping	--	--		WCDC/PIA/WDT/WC
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	Very Poor.	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--		WCDC/PIA/WDT/WC
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--	<ul style="list-style-type: none"> • DPRs should be referred by the WC members for all the activities taken up. • DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		WCDC/PIA/WDT/WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--		WCDC/PIA/WDT/WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--		WCDC/PIA/WDT/ WC/ Community
6.13	Properly documented and its availability	--	--		WCDC/PIA/WDT/ WC/ Community
6.14	Annual Action Plan	Developed but may be improved further.	--		WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

Batch: IV

Name of the Project: IWMP-III

District: South West Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
III. Preparatory Phase					
1. Institutional Arrangement					
1.1 PIA (To be filled in at PIA level)					
1.1.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	--	--		SLNA/WCDC/PIA
1.2 WDT (To be filled in at WDT level)					
1.2.1	Numbers of Staff	1 (One) No.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.3	Experience	WDT engaged is experienced.	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – As per Training Plan				
2.1	Project Orientation	Satisfactory.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Average.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Participation in exhibition by SHGs in local area.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.2	Attendance/ Participation in the events	Good.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.3	Women Participation	Good	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 27 Nos. Achievement = 27 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Footpath.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/ WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= Achievement = 13 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	No. of Women SHG = 5 Nos.	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	SHG Trainings held: Training on Community Mobilisation, Conflict Resolution, Marketing and Record Keeping etc.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/</i>	Contribution of Rs. 10/-	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	<i>frequency etc.)</i>	made by each member on monthly basis.		<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	
5.1.10	Status of Inter-lending (<i>frequency of inter-lending, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Turmeric Cultivation and Broomstick Cultivation.	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	--	--		PIA/WDT/WC/SHG
5.1.19	Others (<i>Specify</i>)	--	--	PIA/WDT/WC/SHG	
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	Achievement= 10 Nos.	--	--	PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.2.2	Average Membership	--	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	100% ST	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	20 Nos.	--		PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	Average.	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	No formal training Programme is arranged.	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	Satisfactory.	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Nil.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	Good.	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	25/07/2013	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	20 Nos.	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	7 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.5	Date of Registration	12/01/2015	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Very Good.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: A. Mr. R. Shylla Secretary: A. Mr. S. Shangdiar	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Trainings arranged; 1. Community Mobilisation, 2. Conflict Resolution, 3. Record Keeping and 4. Accounting	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, register etc.)	Essential Records are maintained.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--	<ul style="list-style-type: none"> The record of Minutes/ Resolutions should be updated from time to time. As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	--	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--	WCDC/PIA/WDT/WC	
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--	WCDC/PIA/WDT/WC	
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--	WCDC/PIA/WDT/WC	
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--		WCDC/PIA/WDT/WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.2	Transect walk carried out	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance.
6.11	Status of use of Hydrological parameters	Yes	--	WCDC/PIA/WDT/ WC/ Community	
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	WCDC/PIA/WDT/ WC/ Community	
6.13	Properly documented and its availability	--	--	WCDC/PIA/WDT/ WC/ Community	
6.14	Annual Action Plan	--	--	WCDC/PIA/WDT/ WC/ Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.15	Convergence	Livelihood enhancement plan is synergized with ICAR fund for covering four villages namely Tynnai, Phudjud, Pydengsohlang and Pyngdenglyngdoh.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

HIGHLIGHT OF THE BATCH-V PROJECTS COVERED:

1) District: **East Khasi Hills**; Number of Project: **2 (Two) Nos.**

Table: 1.1.

1.	Name of the Project	EKH-IWMP- XIV (2013-14)
2.	Name of the Block/s	Mawryngkne ng C&RD Block
3.	Name of Watershed/Micro Watershed (MWS) and Code	Umnging-Umpasot Watershed. MWS Codes: 3C1C2d1a, 3C1C2d4b, 3C1C2d1d, 3C1C2d4c and 3C1C2d3a.
4.	Total Nos. of Villages Covered	5 (Five) Nos. of Villages.
5.	Total Geographical Area (Ha)	4287 Ha.
6.	Project Area Proposed for Treatment (Ha)	3165 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 474.75 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Soil Erosion, • Limited Source of Livelihood and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There is only 1 (One) WDT involved in the Project. ❖ The total number of EPA's completed is 5 numbers achieving 100% of the target. Major EPA's in the project area are Construction of Vegetable Storage Space. ❖ The number of SHGs assisted till date in the project area is 31 nos. out of which number of women SHG are 10 numbers. Average size of the members is 10 per SHG. ❖ User Groups (UGs) are yet to be formed in the project area. ❖ Watershed Committee has been formed and registration process is on progress. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman : Shr i Hamdrem Lawai Secretary: Appointment of new Secretary is on progress to replace the earlier Secretary.

Table: 1.2.

1.	Name of the Project	EKH-IWMP- XV (2013-14)
2.	Name of the Block/s	Mawkynre w C&RD Block
3.	Name of Watershed/Micro Watershed (MWS) and Code	Wah Umsot Watershed. MWS Codes: 3C1C2f1a, 3C1C2f1b and 3C1C2b2b.
4.	Total Nos. of Villages Covered	3 (Three) Nos. of Villages
5.	Total Geographical Area (Ha)	1908 Ha.
6.	Project Area Proposed for Treatment (Ha)	1870 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 280.50 Lakhs.
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Practice of Shifting Cultivation, • Improper Utilisation of Land Resources and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ The PIA officials including the Range Officer and Demonstrators are actively involved in the Project. ❖ The total number of EPA's completed is 7 numbers achieving 100% of the target. Major EPA's in the project area are Spring Tapped Chamber. ❖ The number of SHGs assisted till date in the project area is 11 nos. out of which number of women SHG are 3 numbers. Average size of the members is 10 per SHG. ❖ There is only 1 UG enrolling 20 members in the UG. ❖ Watershed Committee has been formed and registered. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; <p>Chairman: Shri Trit Sumer. Secretary: Shri Wireless Manner.</p>

2) District: **Ribhoi**; Number of Project: **1 (One) No.**

Table: 2.1.

1.	Name of the Project	RB-IWMP- IX (2013-14)
2.	Name of the Block/s	Umling & Umsning C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Lower Umtyrli MWS- 3B2A3b1e, 3B2A3b1f, Middle- Umta M WS- 3B2A3b5a, 3B2A3b5b, 3B2A3b1c, Umjaksai MWS- 3B2A3b2c Umtrap MWS- 3B2A3b1f, 3B2A3b1e and Umkei MWS- 3B2A3d5a.
4.	Total Nos. of Villages Covered	18 (Eighteen) Nos. of Villages.
5.	Total Geographical Area (Ha)	5898 Ha.
6.	Project Area Proposed for Treatment (Ha)	5000 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 750.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Around 35% Households are Below Poverty Line, • Indiscriminate Cutting of Trees and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Nongpoh.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ There are 3 (Three) numbers of WDTs involved in the Project. ❖ The total number of EPA's completed is 23 numbers achieving 100% of the target. Major EPA's in the project area are Drinking Water Well. ❖ SHGs are yet to be assisted. ❖ UGs are yet to be formed. ❖ Watershed Committee has been formed but registration process is on progress. ❖ Status of Fund Utilisation till monitoring visit is only 6%.

3) District: **South West Khasi Hills**; Number of Project: **1 (One) No.**

Table: 3.1.

1.	Name of the Project	SWKH-IWMP- IV (2013-14)
2.	Name of the Block/s	Ranikor C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Phud Phra - Phud Tangshot Watershed. MWS Codes: 3C1B2r2a, 3C1B2r2b, 3C1B2r2d, 3C1B2r4a, 3C1B2r2b, 3C1B2r4c, 3C1B2r5d and 3C1B2q1a.
4.	Total Nos. of Villages Covered	8 (Eight) Nos. of Villages.
5.	Total Geographical Area (Ha)	7562 Ha.
6.	Project Area Proposed for Treatment (Ha)	5567 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 835.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Poor Mobilisation of Resources, • Improper Infrastructure Facility and • Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Mawkyrwat.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ The PIA officials including the Range Officer and Demonstrators are actively involved in the Project. ❖ The total numbers of EPA's completed are 9 numbers achieving 100% of the target. Major EPA's in the project area are Water Harvesting Structure. ❖ The number of SHGs assisted till date in the project area is 8 nos. The average size of the members is 10 per SHG. ❖ User Groups (UGs) are yet to be formed for the project. ❖ Watershed Committee has been formed and registered. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman: Shri Hasdingland Lyndoh Sangriang. Secretary: Appointment of new Secretary is on progress to replace the earlier Secretary.

4) District: **East Jaintia Hills**; Number of Project: **1 (One) No.**

Table: 4.1.

1.	Name of the Project	EJH-IWMP- I (2013-14)
2.	Name of the Block/s	Saipung C&RD Block.
3.	Name of Watershed/Micro Watershed (MWS) and Code	Khonda Dung MWS- 3B2C6a4e, Nahali Dung MWS- 3B2C6a3e and Khuang Thilsi MWS- 3B2C6a4d.
4.	Total Nos. of Villages Covered	4 (Four) Nos. of Villages.
5.	Total Geographical Area (Ha)	2674 Ha.
6.	Project Area Proposed for Treatment (Ha)	2160 Ha.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 324.00 Lakhs
8.	Major Reasons for Selection of the Watershed	<ul style="list-style-type: none"> • Scarcity of Drinking Water, • Low Agricultural Productivity and • Poverty.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Khliehriat.
11.	Summary of Observations for the Period (April- June 2016).	<ul style="list-style-type: none"> ❖ The PIA officials including the Range Officer and the Demonstrator are actively involved in the Project. ❖ The total numbers of EPA's completed are 3 numbers achieving 100% of the target. Major EPA in the project area is RCC Dam with retaining Wall. ❖ The number of SHGs assisted till date in the project area is 4 nos. Average size of the members is 10 per SHG. ❖ User Groups (UGs) are yet to be formed for the project. ❖ Watershed Committee has been formed but registration process is on progress. ❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman (Khonda Dung) : Shri Rengpuia Ngmlai. Chairman (Khuang Thilsi) : Shri Rama Nanapui. Chairman (Nahali Dung) : Shri Rama Nanapui. Secretary: Appointment of Secretaries is on progress.

PROCESS MONITORING OBSERVATIONS (BATCH-V PROJECTS)

Batch: V

Name of the Project: IWMP XIV

District: East Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
IV. Preparatory Phase					
1.	Institutional Arrangement				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.	--		SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	1 (One) No.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled at an early date on priority basis. 	WCDC/PIA/WDT
1.2.3	Experience	WDT engaged is experienced.	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – As per Training Plan				
2.1	Project Orientation	Satisfactory.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Poor.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Satisfactory.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Satisfactory.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Meeting at village level.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of	Target = 5 Nos. Achievement = 5 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Construction of Vegetable Storage Space.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= -- Achievement = 31 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	No. of Women SHG = 10 Nos.	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members	SHG Trainings held: 3 nos. of trainings conducted till date.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Average.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Contribution of Rs. 20/- made by each member on monthly basis.	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning	--	--		PIA/WDT/WC/SHG
5.1.11	Status of First Grading	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	--	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	--	--		PIA/WDT/WC/SHG
5.1.19	Others (<i>Specify</i>)	--	--	PIA/WDT/WC/SHG	
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	Nil.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	--	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible	
5.2.4	Membership of Women (%age)	--	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG	
5.2.5	Number of UG Members who are also members of WC	--	--		PIA/WDT/WC/UG	
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	--	--		PIA/WDT/WC/UG	
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--		PIA/WDT/WC/UG	
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG	
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Nil.	--		PIA/WDT/WC/UG	
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG	
5.3	Watershed Committee (WC)					
5.3.1	Date of Formation of WC	29/10/2015	--		--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	16 Nos.	--			WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	1 No.	--	WCDC/PIA/WDT/WC		
5.3.4	No. of SC/ ST Members	100% ST Members	--	WCDC/PIA/WDT/WC		
5.3.5	Date of Registration	Registration is in process.	--	WCDC/PIA/WDT/WC		

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: A. Mr. H. Lawai. Secretary: A. Mr. P. Mawthoh.	--		WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	--	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Poor.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress	Poor.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	<i>register, copies of administrative & financial sanctions, DPR, proceeding register etc.)</i>				
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Average.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	--	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--	<ul style="list-style-type: none"> • DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		<ul style="list-style-type: none"> • DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance.
6.11	Status of use of Hydrological parameters	Yes	--	WCDC/PIA/WDT/ WC/ Community	
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	WCDC/PIA/WDT/ WC/ Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.13	Properly documented and its availability	--	--		WCDC/PIA/WDT/ WC/ Community
6.14	Annual Action Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

Batch: V

Name of the Project: IWMP XV

District: East Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
V. Preparatory Phase					
1. Institutional Arrangement					
1.1 PIA (To be filled in at PIA level)					
1.1.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.	--		SLNA/WCDC/PIA
1.2 WDT (To be filled in at WDT level)					
1.2.1	Numbers of Staff	WDTs are yet to be appointed as only 6% fund is released till date.	--	<ul style="list-style-type: none"> Recruitment process for WDT positions may be initiated on priority basis. 	WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	--	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	--	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – As per Training Plan				
2.1	Project Orientation	Satisfactory.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Average.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport</i>)				

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
<i>and confidence building etc.)</i>					
3.1	Type of Activity & Nos.: <i>(Example – Village Level Meeting, Wall Painting, Street plays, etc.)</i>	Village level meetings.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT
3.3	Women Participation	Good.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others <i>(specify)</i>	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA <i>(target vis-à-vis achievement (physical & financial))</i>	Target = 7 Nos. Achievement = 7 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Spring Tapped Chambers.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA <i>(Date & proceedings etc.)</i>	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification <i>(based on need assessment, consent, etc.)</i>	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= -- Achievement = 11 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	No. of Women SHG = 3 Nos.	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	SHG Trainings held: Training held once only till date of monitoring visit.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--		PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Average.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Average.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	--	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning (<i>frequency of inter-loaning, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	--	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	--	--		PIA/WDT/WC/SHG
5.1.19	Others (<i>Specify</i>)	--	--	PIA/WDT/WC/SHG	
5.2	Users Groups (UG)				

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	Achievement= 1 No.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	20 Nos.	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	100% ST	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	20 Nos.	--		PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	Average.	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	No formal training Programme is arranged.	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	Poor.	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Nil.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	Satisfactory.	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	25/09/2013	--		WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	13 Nos.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.3	No. of Women Members	5 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	28/01/2016	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: A. Mr. T. Sumer. Secretary: A. Mr. W. Manner.	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	--	--		WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Average.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book	Essential Records are maintained at PIA level.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	<i>register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.)</i>			<ul style="list-style-type: none"> The record of Minutes/ Resolutions should be updated from time to time. 	
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Good.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	No WDT.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	--	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--	WCDC/PIA/WDT/WC	
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--	WCDC/PIA/WDT/WC	
5.3.19	Status of compliance of	--	--	WCDC/PIA/WDT/WC	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)				
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out.	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--		WCDC/PIA/WDT/ WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/ WC/ Community
6.13	Properly documented and its availability	--	--		WCDC/PIA/WDT/ WC/ Community
6.14	Annual Action Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

Batch: V

Name of the Project: IWMP-IX

District: Ri Bhoi

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
VI. Preparatory Phase					
1.	Institutional Arrangement				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	2 (Two) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.	--		SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> Recruitment process for any vacant WDT position may be fulfilled on priority basis. 	WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	WDTs engaged are experienced.	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – As per Training Plan				
2.1	Project Orientation	Satisfactory.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Average.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Awareness Camps at village level.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.	--	<ul style="list-style-type: none"> • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 23 Achievement = 23	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Drinking Water Well.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--	<ul style="list-style-type: none"> To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= -- Achievement = --	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	--	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	--	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	--	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	SHG is yet to be formed.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	--	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning (<i>frequency of inter-loaning, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	--	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--	PIA/WDT/WC/SHG	
5.1.18	Status of Repayment of Loan/	--	--	PIA/WDT/WC/SHG	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	Fund				
5.1.19	Others (<i>Specify</i>)	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	UGs are yet to be formed in the Project area.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	--	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	--	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	--	--		PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	--	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Nil.	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	WC Formed.	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	--	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	--	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	--	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	--	--		<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation.
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	--	--	WCDC/PIA/WDT/WC	
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Average.	--	WCDC/PIA/WDT/WC	
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.	--	WCDC/PIA/WDT/WC	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.12	Level of participation by members in Meetings	Satisfactory.	--	<ul style="list-style-type: none"> The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping	Essential Records are maintained at PIA Level.	--		WCDC/PIA/WDT/WC
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Satisfactory.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	--	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--	WCDC/PIA/WDT/WC	
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--	WCDC/PIA/WDT/WC	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--	WCDC/PIA/WDT/ WC/ Community	
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	WCDC/PIA/WDT/ WC/ Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.13	Properly documented and its availability	--	--	<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/WC/ Community
6.14	Annual Action Plan	--	--		WCDC/PIA/WDT/WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/WC/ Community

Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX


Sl. No.	Photograph	Detailed Information & Observations
1.		<p>A. Name of the Sub-project under EPA: Drinking well at Diwon village. B. Location (with MWC): Diwon village under Lower Umtyrlli-Umta MWS. C. Date of Field Visit: 23rd July 2016. D. Latitude & Longitude: N25°57'43.54" E091°59'35.95"</p> <p>Sanctioned Cost (Rs. in Lakh): Rs. 1.05</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current physical status: Fully operational since its completion. It was constructed from an existing spring well and benefitted many nearby households. It is utilized for both drinking as well as domestic use. v. Maintenance work: At present, the structure is maintained by the village community. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>



Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX		
Sl. No.	Photograph	Detailed Information & Observations
2.	 	<p>A. Name of the Sub-project under EPA: Drinking well at Sohkhari village.</p> <p>B. Location (with MWC): Sohkhari village under Umtyrlli-Umta MWS</p> <p>C. Date of Field Visit: 23rd July 2016.</p> <p>D. Latitude & Longitude: N25°57'42.05" E092°00'45.06"</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs.1.05.</p> <p>F. Observations:</p> <ol style="list-style-type: none"> i. Is the EPA in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current physical status: Fully operational since its completion. It was constructed from an existing spring well with proper drainage channel and benefitted nearby households and villages. It is utilized for both drinking as well as domestic use. v. Maintenance work: At present, the structure is maintained by the village community. <p>G. Quality, Utility & level of satisfaction: Quality & utility is Satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>


Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX		
Sl. No.	Photograph	Detailed Information & Observations
3.		<p>A. Name of the Sub-project under EPA: Drinking well at Sohtad village.</p> <p>B. Location (with MWC): Sohtad village under Lower Umtyrlli MWS.</p> <p>C. Date of Field Visit: 23rd July 2016.</p> <p>D. Latitude & Longitude: N25°57'30.64" E092°00'57.45"</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs. 1.05.</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current physical status: As informed by the PIA officials, it was found to be presently not functional due to the water becoming dirty and muddy during the rainy season. However, after rainy season, water appears clean. Households of the villages are benefitted due to the structure. Water of the Well is utilized mainly for drinking purpose. v. Maintenance work: At present, the structure is maintained by the village community <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX


Sl. No.	Photograph	Detailed Information & Observations
4.		<p>A. Name of the Sub-project under EPA: Drinking well with footpath at Umpathaw village.</p> <p>B. Location (with MWC): Umpathaw village under Middle Umta MWS.</p> <p>C. Date of Field Visit: 23rd July'2016.</p> <p>D. Latitude & Longitude: N25°58'32.48" E092°04'13.28"</p> <p>E. Sanctioned Cost (Rs. in Lak h): Rs. 2.10.</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good vi. Current physical status: Fully functional since its completion. It was constructed on community land with proper drainage channel and footpath for easy conveyance. Households of the villages are benefitted due to the structure. Water of the facility is utilized mainly for drinking purpose. iv. Maintenance work: At present, the structure is maintained by the village community. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX



Sl. No.	Photograph	Detailed Information & Observations
5.		<p>A. Name of the Sub-project under EPA: Drinking well at Umkon village.</p> <p>B. Location (with MWC): Umkon village under Middle Umta MWS.</p> <p>C. Date of Field Visit: 23rd July'2016.</p> <p>D. Latitude & Longitude: N25°57'46.69" E092°01'37.20"</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs. 1.05</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Satisfactory iv. Current physical status: Fully functional since its completion. Water is tapped from a source and brought to the storage tank. It lacks a drainage channel since all the water flows in to the paddy fields and maintenance is required. It was constructed in community land and villagers are well benefitted. Water is utilized for both drinking as well as domestic purpose. v. Maintenance work: At present, the structure is maintained by the village community. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX

Sl. No.	Photograph	Detailed Information & Observations
6.		<p>A. Name of the Sub-project under EPA: Drinking Water Tank.</p> <p>B. Location (with MWC): Jermani village under Umtyrlli-Umta MWS.</p> <p>C. Date of Field Visit: 23rd July'2016</p> <p>D. Latitude & Longitude: N25°58'24.01" E092°01'20.34"</p> <p>E. Sanctioned Cost (Rs. in Lakh): Rs1.05</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good vi. Current physical status: Fully functional since its completion. Water is tapped from a source and brought to the storage tank through an RRC channel. It was constructed in community land and villagers are well benefitted. Water is utilized for both drinking as well as domestic purpose. iv. Maintenance work: At present, the structure is maintained by the village community <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

Batch: V

Name of the Project: IWMP-IV

District: South West Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
VII. Preparatory Phase					
1. Institutional Arrangement					
1.1 PIA (To be filled in at PIA level)					
1.1.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.	--		SLNA/WCDC/PIA
1.2 WDT (To be filled in at WDT level)					
1.2.1	Numbers of Staff	WDTs are yet to be appointed as only 6% fund is released till date.	--	<ul style="list-style-type: none"> Recruitment process for WDT positions may be initiated on priority basis. 	WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	--	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – <i>As per Training Plan</i>				
2.1	Project Orientation	Satisfactory.	--	<ul style="list-style-type: none"> • It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. • Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	--		WCDC/PIA/WDT
2.4	CBOs	Satisfactory.	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Good.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	--		WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Meetings at village level.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 9 Nos. Achievement = 9 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. • To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Footpath	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.5	Participation of Woman and SC/ST population	Good.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= -- Achievement = 8 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	--	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members	--	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--	<ul style="list-style-type: none"> Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> Weekly Meeting, Weekly Savings, Internal Lending, Regular Repayment and Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.10	Status of Inter-lending (<i>frequency of inter-lending, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	--	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	--	--		PIA/WDT/WC/SHG
5.1.19	Others (<i>Specify</i>)	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	UGs are yet to be formed in the Project area.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	--	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	--	--		PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)	--	--		PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	--	--		PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Nil.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	12/10/2013	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	13 Nos.	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	2 Nos.	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	02/05/2014	--		WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (<i>by UG, SHG, WDT etc.</i>)	Poor.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (<i>Selected/ Elected & qualification of secretary etc.</i>)	Chairman: Mr. H. L. Sangriang. Secretary: Secretary is yet to be appointed.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.9	Capacity Building & training to UG members of WC (<i>Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	Exposure trip to RRTC.	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (<i>Awareness among villagers, office hours etc.</i>)	Average.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (<i>fortnightly, monthly etc.</i>)	As and when considered necessary.	--		WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (<i>cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.</i>)	Essential Records are maintained at PIA level.	--		WCDC/PIA/WDT/WC
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--		WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Satisfactory.	--	WCDC/PIA/WDT/WC	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
	➤ Level of Secretary's commitment.	Satisfactory.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	No WDT.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	--	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--		WCDC/PIA/WDT/WC
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/WC/ Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.6	Household Survey carried out as per guidelines	Yes.	--	<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance. 	WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes	--		WCDC/PIA/WDT/ WC/ Community
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--		WCDC/PIA/WDT/ WC/ Community
6.13	Properly documented and its availability	--	--		WCDC/PIA/WDT/ WC/ Community
6.14	Annual Action Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

Batch: V

Name of the Project: IWMP- I

District: East Jaintia Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
VIII. Preparatory Phase					
1.	Institutional Arrangement				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.	--	<ul style="list-style-type: none"> PIA shall arrange physical, financial and social audit of the work undertaken from time to time. 	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.	--		SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.	--		SLNA/WCDC/PIA
1.1.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.5	Documentation (<i>i.e. Report submission to WCDC, MIS etc.</i>)	Average.	--		SLNA/WCDC/PIA
1.1.6	Financial Management (<i>i.e. Status of fund utilization, Submission of UCs to WCDC etc.</i>)	Satisfactory.	--		SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.	--		SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	WDTs are yet to be appointed as only 6% fund is released till date.	--	<ul style="list-style-type: none"> Recruitment process for WDT positions may be initiated on priority basis. 	WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.	--		WCDC/PIA/WDT
1.2.3	Experience	--	--		WCDC/PIA/WDT
1.2.4	Functioning (<i>Support & Guidance to WC, CBOs, Capacity Building etc.</i>)	Satisfactory.	--		WCDC/PIA/WDT
1.1.5	Others (Specify)	--	--		WCDC/PIA/WDT
2.	Capacity Building (<i>Training of WCDC, PIA & WDT teams for pre-project activities viz. awareness & sensitization, Community Mobilization, CBOs, DPR, EPA etc.</i>) – <i>As per Training Plan</i>				
2.1	Project Orientation	Satisfactory.	--	<ul style="list-style-type: none"> It is desirable to develop annual action plan for capacity building programmes as per allotted budget for the year as mentioned in DPR. Action plan may be executed on priority basis and stages of the project. 	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	--		WCDC/PIA/WDT
2.3	Community Mobilization	--	--		WCDC/PIA/WDT
2.4	CBOs	--	--		WCDC/PIA/WDT
2.5	EPA	Satisfactory.	--		WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	--		WCDC/PIA/WDT
2.7	Financial Management	Satisfactory.	--		WCDC/PIA/WDT
2.8	DPR Preparation	Good.	--		WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.	--		WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and	--		WCDC/PIA/WDT

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
		Demonstration.			
2.11	Participation Level and Impact	Average.	--		WCDC/PIA/WDT
3.	Awareness & Sensitization (<i>Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.</i>)				
3.1	Type of Activity & Nos.: (<i>Example – Village Level Meeting, Wall Painting, Street plays, etc.</i>)	Orientation and PRA Exercise carried out.	--	<ul style="list-style-type: none"> • Planning for effective sensitization and awareness campaign is desirable. • Records of participants, venue and date etc should be recorded and maintained for future reference. 	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.	--		WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.	--		WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	--		WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Poor.	--		WCDC/PIA/WDT
3.6	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (<i>target vis-à-vis achievement (physical & financial)</i>)	Target = 3 Nos. Achievement = 3 Nos.	--	<ul style="list-style-type: none"> • Handing over of EPAs to UG should be completed at the earliest for proper maintenance. 	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Drinking Well cum Washing Platform.	--		WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (<i>Date & proceedings etc.</i>)	EPAs were identified during PRA Exercise.	--		WCDC/PIA/WDT/ WC/UG/Community
	Identification (<i>based on need assessment, consent, etc.</i>)	Based on need of the community members.	--		WCDC/PIA/WDT/ WC/UG/Community

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.	--	<ul style="list-style-type: none"> To address the periodic maintenance of EPAs, opportunity for convergence with other schemes may be explored. 	WCDC/PIA/WDT/WC/UG/Community
4.5	Participation of Woman and SC/ST population	Satisfactory.	--		WCDC/PIA/WDT/WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.	--		WCDC/PIA/WDT/WC/UG/Community
4.7	Others (<i>specify</i>)	--	--		WCDC/PIA/WDT/WC/UG/Community
5.	Formation & Functioning of CBOs and Other Institutions				
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (<i>Target vis-à-vis achievement</i>)	Target= Achievement = 4 Nos.	--	<ul style="list-style-type: none"> Regular monitoring and follow up action of PIA officials may make some effective changes in sustainability of SHGs. 	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (<i>% age</i>)	--	--		PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	--	--		PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.	--		PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (<i>community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc</i>)	No formal training arranged.	--		PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (<i>byelaws, objectives, frequency of meetings, savings, etc.</i>)	Normal procedure for SHG formation followed.	--	<ul style="list-style-type: none"> 	PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (<i>level of participation, rotation of signatories, objectives of SHGs etc.</i>)	Poor.	--		PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (<i>i.e. proceedings, account, passbooks etc.</i>)	Poor.	--		PIA/WDT/WC/SHG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.1.9	Status of Saving (<i>regular/ equal/ frequency etc.</i>)	Poor.	--	<ul style="list-style-type: none"> • Time to time orientation programme for SHGs may be arranged covering following areas; <ol style="list-style-type: none"> 1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending, 4. Regular Repayment and 5. Healthy Book Keeping 	PIA/WDT/WC/SHG
5.1.10	Status of Inter-lending (<i>frequency of inter-lending, no. of loans etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.11	Status of First Grading (<i>to be eligible first level of revolving fund</i>)	Grading is yet to start.	--		PIA/WDT/WC/SHG
5.1.12	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	PIA.	--		PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (<i>to be eligible livelihood fund</i>)	--	--		PIA/WDT/WC/SHG
5.1.14	Name of the Grading Agency (<i>By outside agency or by PIA etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	--	--		PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs	--	--		PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (<i>Bank Linkage, Own Source etc.</i>)	--	--		PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	--	--		PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (<i>target vis-à-vis achievement</i>)	UGs are yet to be formed.	--	--	PIA/WDT/WC/UG
5.2.2	Average Membership	--	--		PIA/WDT/WC/UG
5.2.3	Membership of SC/ ST (%age)	--	--		PIA/WDT/WC/UG

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.2.4	Membership of Women (%age)	--	--	<ul style="list-style-type: none"> PIA may arrange motivation training for UGs from time to time. 	PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	--	--		PIA/WDT/WC/UG
5.2.6	Functioning of UGs (<i>level of participation, awareness, progress, benefits, maintenance etc.</i>)	--	--		PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (<i>technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization</i>)	--	--		PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (<i>i.e. proceedings of meetings, sharing of benefits etc.</i>)	--	--		PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (<i>yes or no & % age etc.</i>)	Nil.	--		PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	--	--		PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	WC is formed.	--	--	WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	--	--		WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	--	--		WCDC/PIA/WDT/WC
5.3.4	No. of SC/ ST Members	100% ST Members	--		WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration process is on	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
		progress.			
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Poor.	--		WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Poor.	--		WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/ Elected & qualification of secretary etc.)	Chairman: A. Mr. R. Ngamlai. B. Mr. Rama Nanapui. Secretary: Secretaries are yet to be appointed.	--	<ul style="list-style-type: none"> PIAs should ensure regular watershed committee meetings. 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	--	--	<ul style="list-style-type: none"> Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. 	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Poor.	--		WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.	--	<ul style="list-style-type: none"> The record of Minutes/ Resolutions should be updated from time to time. 	WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Poor.	--		WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping	Essential Records are maintained at PIA level.	--		WCDC/PIA/WDT/WC

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.14	Financial Management (<i>mode of payment, adherence to guidelines, verification of work, etc.</i>)	Standard practices are followed.	--	<ul style="list-style-type: none"> As per operational guideline, Secretary would be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience. 	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities(WC)		--		WCDC/PIA/WDT/WC
	➤ Level of Member's participation.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Chairman commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of Secretary's commitment.	Satisfactory.	--		WCDC/PIA/WDT/WC
	➤ Level of WDT member commitment.	WDTs are yet to be engaged.	--		WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (<i>Amt. of contribution received, amt. of expenditure, balance amt. etc.</i>)	--	--		WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.	--	--		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.	--	--		WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (<i>action taken report, follow up etc.</i>)	--	--	WCDC/PIA/WDT/WC	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.	--	<ul style="list-style-type: none"> DPRs should be referred by the WC members for all the activities taken up. 	WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (<i>consensus arrived at</i>)	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved	--	--		WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map	--	--		<ul style="list-style-type: none"> DPRs should be supplemented with more realistic Annual Action Plans likely to be developed on yearly basis considering situational circumstance.
6.11	Status of use of Hydrological parameters	Yes	--	WCDC/PIA/WDT/ WC/ Community	
6.12	Status of Natural Resources (i.e. soil, water, forest, crops, livestock etc.)	--	--	WCDC/PIA/WDT/ WC/ Community	
6.13	Properly documented and its availability	--	--	WCDC/PIA/WDT/ WC/ Community	

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.14	Annual Action Plan	--	--		WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.	--		WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values	--	--		WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.	--		WCDC/PIA/WDT/ WC/ Community
6.18	Other (<i>Specify</i>)	--	--		WCDC/PIA/WDT/ WC/ Community

Table 1: Evaluation of Assets created under EJH-IWMP-I



Sl. No.	Photograph	Detailed Information & Observations
1.		<p>A. Name of the Sub-project under EPA: Spring Tapped Chamber cum washing platform.</p> <p>B. Location (with MWC): Lura village under Lura MWS.</p> <p>C. Date of Field Visit: 17th May 2016.</p> <p>D. Latitude & Longitude: N25⁰19'51.54'' E92⁰39'06.34''</p> <p>E. Sanctioned Cost (Rs. in Lak h): Rs. 2.754.</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current physical status: Fully operational since its completion. It was constructed from an existing spring well with proper drainage channel and washing place. As informed by the officials, a footpath with only few steps was constructed due to the remaining fund available after completion of the structure. Community people are benefitted due to the structure specially during dry season. It is utilized for both drinking as well as do mestic use. v. Maintenance work: At present, the structure is maintained by the village community. <p>G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory.</p> <p>H. Remarks, If Any: Maintenance and cleaning of the structure is desirable due to silting inside the storage tank. Display Signboard should be installed at the activity site for creating a wareness among the community.</p>

Table 1: Evaluation of Assets created under EJH-IWMP-I

Sl. No.	Photograph	Detailed Information & Observations
2.		<p>A. Name of the Sub-project under EPA: RCC Dam with Retaining Wall.</p> <p>B. Location (with MWC): Saipung B village under Saipung B MWS.</p> <p>C. Date of Field Visit: 17th May 2016.</p> <p>D. Latitude & Longitude: N25⁰19'48.73'' E92⁰37'58.89''</p> <p>E. Sanctioned Cost (Rs. in Lak h): Rs. 7.707.</p> <p>F. Observations:</p> <ul style="list-style-type: none"> i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current physical status: Yet to be functional. The structure was constructed two times. First, as a small check dam and later filled with sand and stones into a complete RCC structure along with side drainage system that would link the dam with the fields. Provisions were made to connect the drainage channel with PVC pipes but could not be completed because of fund constraint. A plan for convergence was suggested to connect the dam with a bridge for easy conveyance for the people to their fields. v. Maintenance work: No maintenance work carried out so far. <p>G. Quality, Utility & level of satisfaction: Quality is satisfactory.</p> <p>H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.</p>

CONCLUSION:

For implementation of Integrated Watershed Management Programme (IWMP) in Meghalaya, State Level Nodal Agency (SLNA) was constituted on 25th June 2009, by the name the Meghalaya State Watershed & Wasteland Development Agency (MSWWDA) which has been registered under the Meghalaya Societies Registration Act, XII of 1983.

Watershed development programme has been a pivot around which rural development programme revolves. It has shifted from the narrow perspective of soil and water conservation to the overall upliftment of the rural society, thereby shifting the territory approach to system approach. Watershed development is an integrated approach covering all aspects of living environment in the rural setting. In fact, it is ecological development programme in a sustained perspective. Sustenance of natural resources, human resource, livestock and even avian life is the goal of the programme. The social inclusiveness with involvement of all sections of the community particularly the vulnerable and women is incorporated into the “watershed plus approach”. Sustained development with equity is the ultimate expected outcome due to the implementation of IWMP.

With increasing pressure on result based management system and accountability, the need was never been greater for an effective monitoring and evaluation. Monitoring, Evaluation & Learning (ME&L) are the learning tools that form the backbone of adaptive management. Monitoring information and evaluation findings can contribute to sound governance in a number of ways viz. evidence based policymaking, policy development for management, transparency and accountability. In a project like watershed development, responsive and adaptive monitoring becomes necessary to comply that the community level implementation processes are in conformation with pre-set guidelines, timeliness and targets. The project needs timely and appropriate information on its performance, measured by both qualitative and quantitative performance indicators.

Concurrent Process Monitoring under Monitoring and Evaluation is such a management tool to aid, enhance and track the efficiency as well as effectiveness of project intervention. The concurrent monitoring system helps in tracking the progress and quality of outputs. It facilitates decisions related to project management and capacity building. It generates consensus on the expected systems, strategies and procedures of project implementation, helps in motivating CBOs, farmers and labourers. Disputes, if any are resolved through discussion and consensus. It helps in creating a database on a timeline related to the project cycle.
